

Dear _____:

I demand that you retract a certain statement which was published in your newspaper article, entitled _____, on _____, made by _____. Said statement is defamatory because:

Demand is hereby made, pursuant to federal and state statutes, that you immediately publish a correction of said article in substantially as conspicuous a manner as was the above-stated newspaper article, and that in said correction you state:

In the event that such retraction is not made timely under the applicable law, legal action may be commenced.
